

PERA CET Online Exam User Manual

V.1.0.0



User Manual
PERA CET
Online Proctored Exam

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Checklist/Requirements:

1. PC or Laptop (Windows / Linux) with working front camera as webcam.
2. Make sure you are using updated latest browser such as **(Google Chrome)**
3. Must have an active internet connection (Internet Speed 512kbps / 2G+)
4. Keep required stationery handy with you (pencil, pen, rough sheet, etc.)
5. Make separate seating arrangement for your exam (There should not be any human intervention at the time of examination)

Candidate Instructions:

* **Exam Link:** <https://peracet.unionline.in/>

1. Exam Username & Password shared in e- Admit Card, must be entered for login.
2. Click on **Active Tests** and select appropriate test from the drop-down list.
3. Click on Sign In
4. You will be redirected to the Face Authentication Process

Online Examination System

PERA CET

Login

Username *

Password *

Active Tests *

 ▾



Face Recognition

- To Proceed into the exam, click on the below button
“[Click here to verify admit card](#)”





Webcam / Photo Capturing

1. The **Webcam captures you for security purposes and verifies various aspects** to ensure integrity of examinations.
2. We will be monitoring the examination. **Any malpractices found on your end will disallow you to continue the examinations.** You will see various warnings before you are **disconnected.**
3. Please **be alone in the room** during the examination.
4. Ensure there **is no noise, or no one is talking** in the room during the examination.
5. During monitoring **if more than one person is found** in the nearby areas your examination will be **put on hold and further action would be taken.**

The screenshot displays the exam interface. At the top, the breadcrumb path is "DEMO-2020 / DEMO-TESTING / DEMO-1001 / DEMO FOR PRESENTATION" and the user ID is "1279, DEMO". A timer in the top right corner shows "27 m 59 s". The question is "Question #2" worth "1 marks". The question text is "Which State became India's First Fully Organic State?". Below the question are five radio button options: A. Arunachal Pradesh, B. Andhra Pradesh, C. Nagaland, D. Sikkim, and E. Pune. On the right side, there is a live webcam feed of a user with a beard and glasses. At the bottom, there is a navigation bar with buttons for "Questions", "Bookmark", "First", "Previous", "Next", "Last", "Clear", and "Submit Test". A small logo in the bottom left corner says "We're Online!".

STEPS FOR SYSTEM FUNCTIONS

Examination page is displayed to the user after successful login. Following sections explain different parts of the examination page.

❖ **Warning** – During the examination if you “switch to another tab or found doing unfair things” a warning pop-up such as **Browser: Out of Focus will appear, and your exam will be submitted without any further intimation.**

1. Candidate’s Information

- Candidate’s full name is displayed at the top-left of the page.

2. Timer

- Your remaining exam time will be displayed at the top-right of the page.

3. Question Information

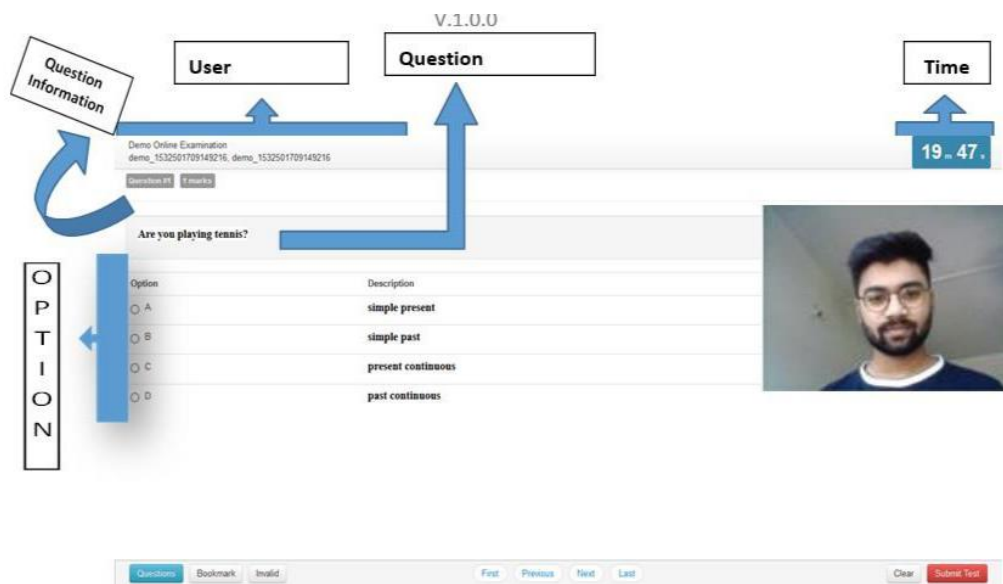
- Question number, marks for question, bookmark of question is displayed in this section which appears below the top row.

4. Question Description

- This section (light grey box) is the actual question displayed to the user.

5. Options

- This section displays all options available for the question displayed above. Candidates should click on one of the options to mark their answer.



6. Navigation

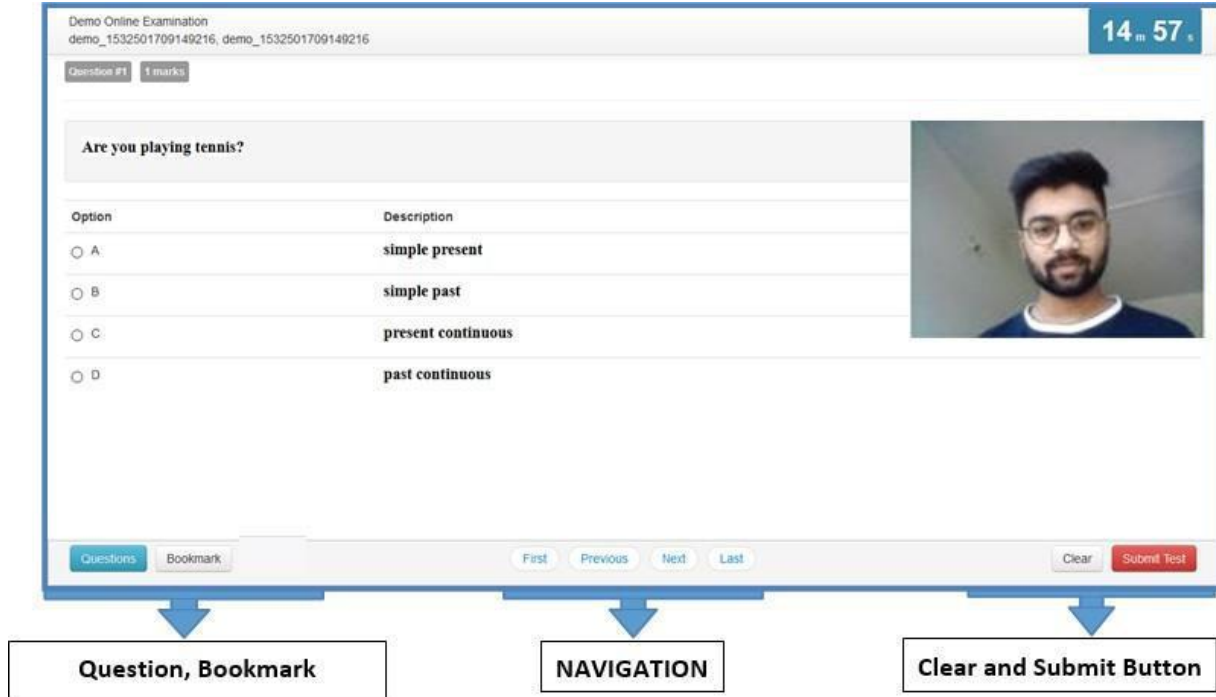
- Bottom-center of the exam page has four navigation links (First, Previous, Next, Last) to move across questions.

7. Questions, Bookmark

- Bottom-left of the page has three buttons. Clicking on “Questions” buttons shows a list of questions (Explained later).
- Clicking on the “Bookmark” button adds a bookmark icon to the question in case the user wants to revisit (go back to) the question later.

8. Clear and Submit Test

- Bottom-right of the page has two buttons. Clicking on “Clear” deselects/clears the options for answers selected by the candidate. Clicking on the “Submit Test” button prompts candidate to confirm, whether that candidate wants to Submit/End Test.

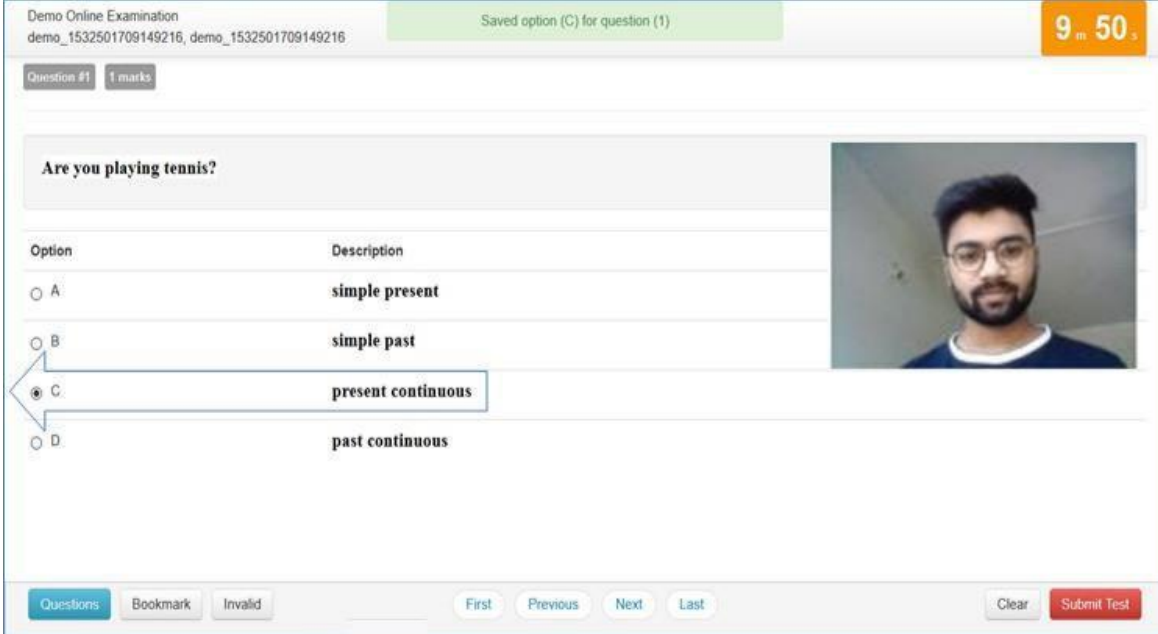


9. Select Option

- Clicking on one of the radio buttons next to option selects and saves the option for the question displayed. If the option is saved successfully, a green notification bar confirming save is displayed at top of the page.

10. Saved Message

- A green notification bar confirming save is displayed at the top of the page. In case of any error, a red bar appears. Candidates should immediately notify administrators in case of error.
- Candidate should close his browser, post his query on the Support group to get a solution for his query and login again.



The screenshot displays the online examination interface. At the top, it shows 'Demo Online Examination' with user IDs 'demo_1532501709149216, demo_1532501709149216'. A green notification bar states 'Saved option (C) for question (1)'. A timer in the top right corner shows '9 m 50 s'. The question is 'Are you playing tennis?' and is worth '1 marks'. Below the question is a table of options:

Option	Description
<input type="radio"/> A	simple present
<input type="radio"/> B	simple past
<input checked="" type="radio"/> C	present continuous
<input type="radio"/> D	past continuous

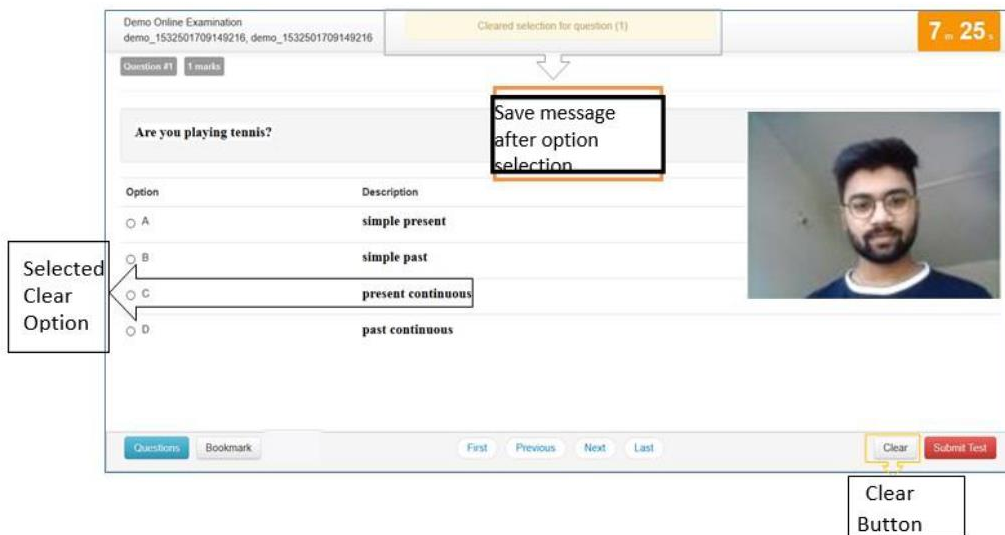
A video feed of a candidate is visible on the right side of the question area. At the bottom, there are navigation buttons: 'Questions', 'Bookmark', 'Invalid', 'First', 'Previous', 'Next', 'Last', 'Clear', and 'Submit Test'.

11. Clear Option

- Clicking on the "Clear" button deselects/clears the option selected for the displayed question, if the candidate has selected one. If no option was selected, this button does not have any effect.

12. Clear Message

- A light-yellow bar confirming clear appears on top of the page if the option was cleared for the question successfully.



13. Questions Button

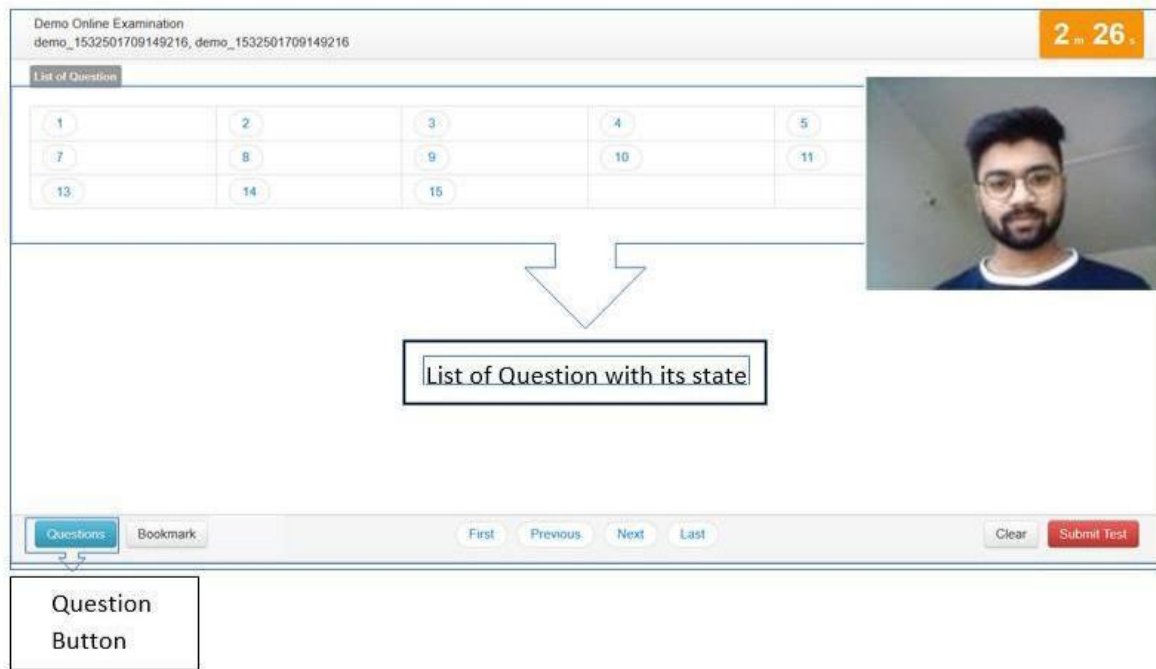
- Clicking on "Questions" button display's candidates' responses to each question.

14. List of Questions

- This section/table shows all questions along with option selected by the candidate for each question. It also shows bookmarks if any. Question numbers are clickable and will take the candidate directly to the clicked question.

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15. Bookmark Button

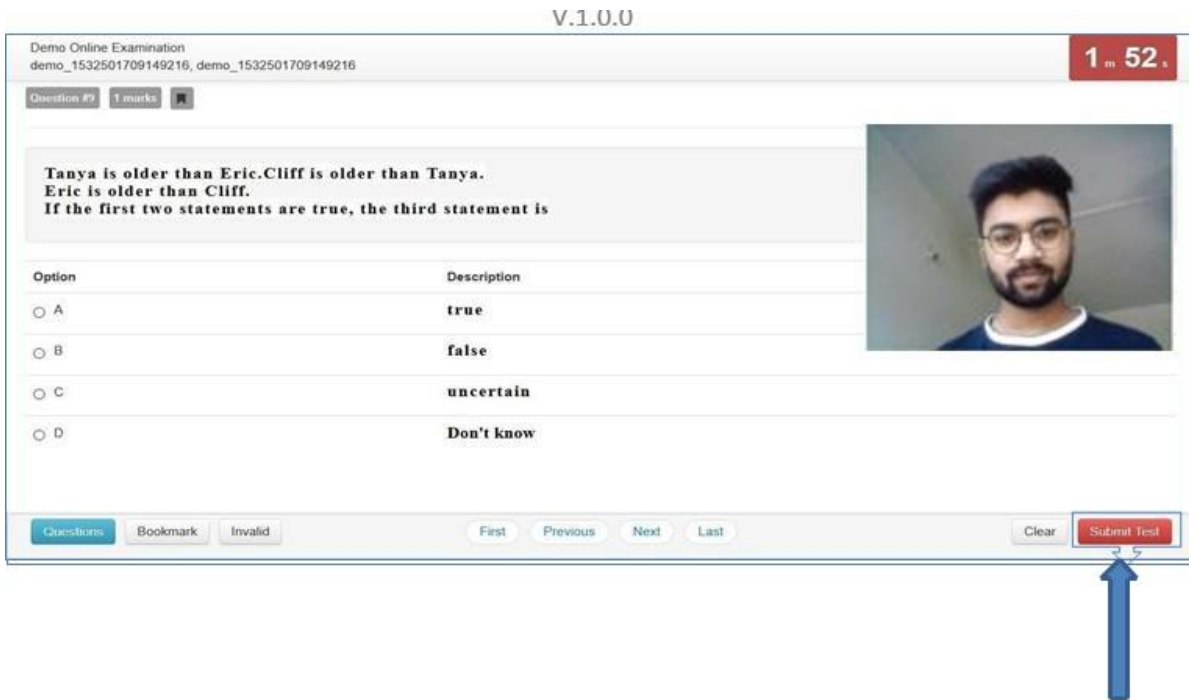
- Clicking on the “Bookmark” button marks the displayed question with the bookmark icon. Bookmarks are useful if the candidate wants to revisit (go back to) a question later.

16. Bookmark Icon

- Bookmark icon is displayed in the question information section of the page alongside question number and marks.

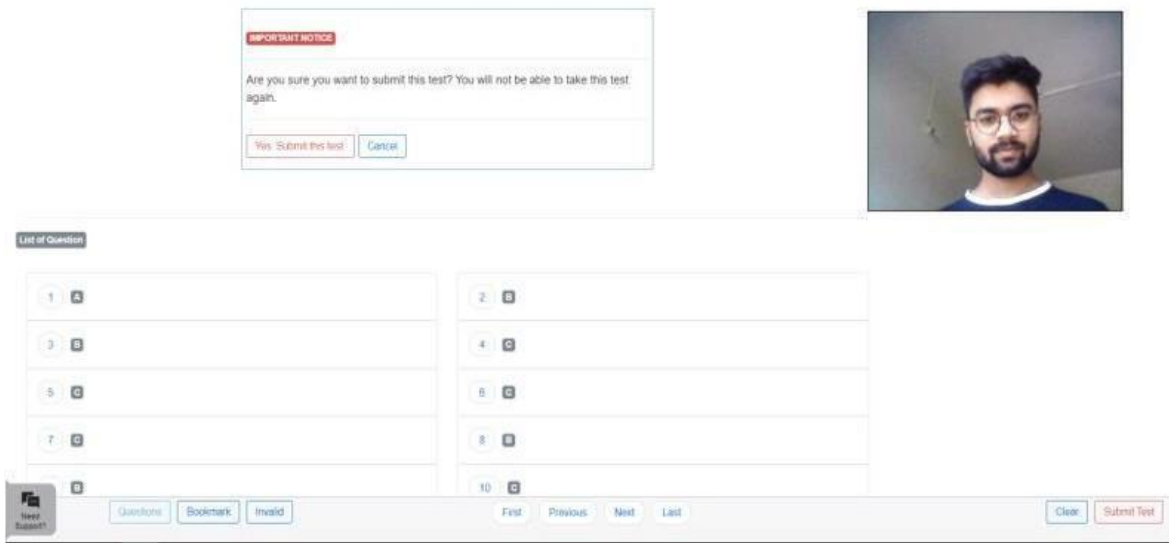
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17. Submit Button

- Candidates may click on the “Submit Test” button if he/she wants to submit/end the test before the timer expires. If time expires, the exam will be submitted automatically, and candidates’ exam is submitted automatically.



18. Submit Confirmation Message

- A confirmation message is displayed before submitting the test. Candidates should choose carefully. **Tests once submitted cannot be re-opened.**

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Exam Submission Page: -

Online Examination System

Exam Submitted

Your exam was submitted successfully.

Test Name *	MOCK_EXAM_
Date *	2021-06-04
Seat Number *	1
Full Name *	DEMO
Exam State *	Completed
Start Time *	2021/06/04 15:37:00
End Time *	2021/06/07 14:08:37